Pre-Erection Site Readiness Checklist

Project identification

Project name: _____

Project location: _____

Building / job number: _____

Date / completed by: _____

Controlling contractor: _____

Erection contractor: _____

Document control

[ ] Current approved erection drawings and revision list received

[ ] Applicable manufacturer instructions and component schedules available

[ ] Open RFIs, field changes, and discrepancies resolved in writing

[ ] Required permits, site rules, and inspection coordination addressed

Foundations and anchor rods

[ ] Foundation and anchor-rod layout checked against approved drawings

[ ] Required written concrete-strength notification/documentation received as applicable

[ ] Anchor-rod conditions, projection, elevations, and damage evaluated

[ ] Foundation or anchor discrepancies referred to responsible design authority

[ ] No field alterations to anchor rods or structural connections without written approval

Site and logistics

[ ] Access routes, overhead obstructions, and underground utilities reviewed

[ ] Ground-bearing conditions and equipment staging reviewed by responsible parties

[ ] Material unloading, laydown, protection, and delivery sequence coordinated

[ ] Crane/lift selection, rigging, lift plan, and exclusion zones addressed

[ ] Weather monitoring and stop-work criteria established

Crew, safety, and temporary stability

[ ] Qualified supervision and trained erection personnel assigned

[ ] Site-specific erection sequence and temporary-stability plan available

[ ] Fall protection, rescue, emergency response, and access plans established

[ ] Work interfaces with other trades and public areas coordinated

[ ] Required pre-task meetings and inspections scheduled

Hold points and sign-off

[ ] Foundation readiness documentation reviewed

[ ] Erection contractor confirms readiness to mobilize

[ ] Outstanding issues listed below and assigned

Outstanding issues / responsible party / target date:

_____

_____

This checklist documents coordination only. It does not certify structural adequacy or replace required inspections, engineering approvals, or regulatory notices.

IMPORTANT NOTICE — USE AND RESPONSIBILITY

This checklist is a general coordination aid only. It is not an erection manual, engineered erection plan, inspection certification, or safety program. The responsible contractors and design professionals must independently verify site conditions, approved drawings, engineering requirements, construction means and methods, temporary stability, and jobsite safety.

Unless expressly included in a separate written NSS erection contract, use of this checklist does not make Northern State Steel, LLC responsible for erection performed by others or expand NSS's contractual duties. Nothing in this notice limits any responsibility that cannot lawfully be limited.

Project-specific contracts and approved manufacturer documentation control.